PAULDING VIRTUAL ACADEMY

Elementary Handbook

2021-2022

Paulding Virtual Academy- Elementary is a program of the Paulding County SchoolDistrict

Contents

Paulding County School District 2021-2022 Calendar

July

S	M	T	W	T	F	S	
				1	2	3	
4	5	6	7	8	9	10	5 – 4th of July Holiday
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	26-30 Pre-planning
							29 - Open House

August

S	M	T	W	T	F	S	
1	2	3	4	5	6	7	2 – First Day of School
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31					
							22 Days

September

S	M	T	W	T	F	S	
			1	2	3	4	
5	6	7	8	9	10	11	6 – Labor Day
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	20-24 - Fall Break
26	27	28	29	30			
							16 Days

October

S	M	T	W	T	F	S	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	11-14 - Parent Conferences (2 hr)
17	18	19	20	21	22	23	15 – Teacher PL/Student
24	25	26	27	28	29	30	Digital Learning
31							21 Days

November

S	M	T	W	T	F	S	
	1	2	3	4	5	6	2 – District Professional Learning
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	22-26 – Thanksgiving Break
28	29	30					
							16 Days

December

S	M	T	W	T	F	S	
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	17 – Two Hour Early Release
19	20	21	22	23	24	25	20-31- Holiday Break
26	27	28	29	30	31		
							13 Days (88 Days)

January

S	M	T	W	T	F	S	
						1	
2	3	4	5	6	7	8	3 - Teacher Workday
9	10	11	12	13	14	15	4 – First Day Second Semester
16	17	18	19	20	21	22	17 – MLK Holiday
23	24	25	26	27	28	29	
30	31						19 Days

February

S	M	T	W	T	F	S	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	21-25 – Winter Break/Holiday
27	28						
							15 Days

March

S	M	T	W	T	F	S	
		1	2	3	4	5	
6	7	8	9	10	11	12	11 – Teacher Workday
13	14	15	16	17	18	19	14-18 - Parent Conferences (2 hr)
20	21	22	23	24	25	26	
27	28	29	30	31			
							22 Days

April

S	M	T	W	T	F	S	
					1	2	
3	4	5	6	7	8	9	4-8 – Spring Break
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
							16 Days

May

S	M	T	W	T	F	S	
1	2	3	4	5	6	7	27 – Last Day of School
8	9	10	11	12	13	14	27 – Two Hour Early Release
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	27-28 – Graduation Ceremonies
29	30	31					30 – Memorial Day
							31 – Post Planning
							20 Days (92 Days)

June

S	M	T	W	T	F	S	
			1	2	3	4	1 – Post Planning
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30			

Last Edited 2/23/21

- 🟦 Holiday/Schools Closed
- 🟨 Conferences (ALL Levels) Students Dismissed 2 Hours Early
- 🟩 Teacher Workday/Student Holiday
- 🟥 Early Release/All Students Dismissed 2 Hours Early
- 🟪 Teacher Professional Learning/Student Digital Learning

Program Summary

The Paulding County School District is excited to announce our online learning opportunity for elementary school students. The K-5 Paulding Virtual Academy-Elementary (PVA-Elementary) option was created in direct response to the feedback we received from parents/guardians during the COVID-19 pandemic. The academic expectations and rigor will mirror face-to-face instruction, and virtual students will have a full school day Monday-Friday. Due to the age and maturity of elementary students, there is a significant time commitment for parents/guardians to help facilitate and supervise virtual learning for their K-5 student(s).

Prior to each school year through the Infinite Campus Parent Portal, an online registration form will be issued to parents/guardians during an announced window of time. Parents/guardians must register students for PVA-Elementary during the window to allow schools, teachers, and the district to plan appropriately for the following school year. Please note that parents selecting PVA-Elementary for their student during the window are committing to virtual instruction for the entire school year**.**

PCSD staffs face-to-face and virtual learning with existing Paulding teachers, so as the demand for virtual learning changes throughout the year, adjustments to virtual staffing also become necessary. Parents/guardians should be aware that the student's virtual teacher is not housed at your child's home school. Parents are advised to select the learning environment that is best for their student's health, wellbeing, and learning style, not based upon teacher preference.

The Paulding Virtual Academy-Elementary program will provide the following to students:
- A completely online program taught and facilitated by a certified Paulding elementary teacher Monday-Friday between the hours of 8:00AM and 2:30PM
- A combination of live video conferencing for interactive instructional lessons, online resources/materials, online assignments, and live online instructional support small groups
- Opportunities for participation in live tutoring and supportive instruction
- Access to supportive instruction such as ESOL, EIP, ESEP, etc.
- Daily Special Area Content (Art, Music, PE, STEM)
- Encouragement and monitoring to complete assignments as scheduled
- Parent/teacher communication regarding each student's progress toward grade-level standards
- Student grading that is consistent with the Paulding County School District's elementary grading policies. Students/Parents will be able to utilize Infinite Campus Parent Portal to view and monitor student academic progress and grade reports.
- An opportunity to participate in home school (your normal districted elementary school) activities which may include before/after school clubs

Paulding Virtual Elementary Academy requirements:
- Enrollment in the program for a **minimum of one school year**
- Internet access and appropriate technology device
- Access to general school supplies and the ability to print assigned handouts
- Parent/Guardian Commitment: A supervising adult for PVA-Elementary students must be available between the hours of 8:00AM - 2:30PM Monday-Friday and is responsible for ensuring that the student attends each live video conferencing session, stays on-task, follows the daily schedule, behaves appropriately, and completes independent work.
- Daily Schedule Commitment: PVA-Elementary students are required to login each day by 8:00AM and be online for all live sessions between 8:00AM and 2:30PM Monday-Friday. Live sessions are *not* recorded for on-demand participation outside of normal school hours.

Paulding Virtual Academy- Elementary student responsibilities:
- Login each morning by 8:00AM for attendance and Morning Meeting
- Login and participate in all live instruction between 8:00-2:30 (whole class, individual, and small groups)
- Work independently on daily assignments posted by the teacher
- Participate in Specials activities daily
- Participate in designated Differentiated Instruction blocks for Reading and Math
- Meet daily/weekly instructional expectations
- Participate in online lessons and communicate with teachers through email and videoconferences
- Participate in activities as required by the districted school and PCSD
- There are courses that will require students to be on a PCSD campus for proctored local assessments. For example, students may be asked to complete the Reading and Math Inventories at school.
- Students will be required to be on a PCSD campus to take required state assessments which may include Georgia Milestone Assessments.

PVA-Elementary Participation Criteria

Student and Enrolling Parent/Guardian must reside within the borders of the Paulding Count School District and must apply during the open registration window.

Application Process

Parents/guardians interested in enrolling their student in PVA-Elementary must complete an online application in Infinite Campus Parent Portal during the open registration window prior to each school year. After the registration window has closed, the parent/guardian will be contacted regarding admission status. Parents/guardians are required to re-apply for PVA prior to each school year.

Financial Obligations

There is no charge to participate in Paulding Virtual Academy- Elementary. **Please note, all prospective Paulding Virtual Elementary students must confirm access to their own device and internet connection during school hours before enrollment in the program.** Additionally, students need the ability to print handouts and need access to general school supplies.

Students participating in the PVA-Elementary are subject to the rules, regulations, and behavioral expectations of the Paulding County School District as defined by Paulding County School District's Board Policy. All students are expected to adhere to both Board Policy and local program rules. These policies and rules will serve as guidelines and are subject to administrative discretion when appropriate.

Program Details

- All registered Paulding County School District students in grades K-5 who elect not to attend their zoned school are eligible to apply for admission into the PVA-Elementary program during the open registration window.

- Prospective students not currently enrolled in the PCSD, but living in Paulding County, must first register through Central Registration and then apply for PVA-Elementary via hardship following district registration.

- PVA-Elementary instruction will include a combination of live, video conferencing lessons, online resources, and facilitated instructional support.

- PVA-Elementary teachers will be available Monday-Friday between the hours of 8:00 AM to 2:30PM for student support and live video instruction.

- PVA-Elementary students have access to Special Area Content (PE, Art, Music, STEM) daily. At a minimum on each 9-week report card, students will receive a participation score (1-4) for PE, Music, and Art indicating the student's level of participation in Specials activities.

- Student will receive support in reading and math differentiated instruction to remediate and enrich students in those areas daily

- Students will have 24/7 access to the Learning Management Systems and course content; however, live video-conferencing instruction is only available during their scheduled times throughout the school day.

- PVA-Elementary students will be required to take any local, state or district mandated assessments.

Program Model

The PVA-Elementary is designed to utilize current technology, live virtual instruction, online resources/software, and teacher support. Students are expected to maintain 100% attendance while in PVA as measured by logging in at 8:00AM each day and participation in video-based instruction throughout the day. Students are granted off site access to the curriculum but are not able to access live instruction outside of the scheduled sessions. Pace and academic progress are monitored by the virtual teacher. Students who do not progress adequately in both

their participation and their academic progress may be removed from PVA-Elementary and returned to the face-to-face learning experience to improve academic outcomes.

The following supports will be offered:
a.   Direct video-based support and instruction
b.   Access to web conferencing
c.   Differentiated instruction
d.   Full access to internet-based services and software

Students should:
a.   Be able to remain on pace and progress in mastery of the standards
b.   Have access to adequate technology and internet access from home
c.   Have access to basic school supplies and the ability to print handouts
d.   Have the ability to communicate via e-mail, by video conferencing and phone

Please note that online learning requires a highly-motivated student with good home support. Due to the age and maturity of K-5 elementary students, parents/guardians should plan to regularly monitor their child's progress and participation throughout the instructional day. It is recommended that parents/guardians provide a quiet learning environment with limited distractions and continually monitor their child's engagement and on-task behavior.

Virtual students will only need to attend their districted elementary school (or the elementary school where the virtual learning teacher is located) when they need to take an assessment on campus. The number and frequency of assessments depend on the course and grade-level. PVA-Elementary parents/guardians are responsible for transportation to/from the physical locations.

Internet/Equipment and Electronic Network Usage

Paulding Virtual Elementary students have 24/7 access to most course materials. Please note:

1. Students are offered the opportunity to enhance their education using the internet and other electronic networks. There is no right to privacy as it relates to information accessed, developed, or used on Paulding County School District computers, networks, and the internet. Paulding County School District employees may monitor or access information from computer workstations at any time. Paulding County School District does not provide electronic mail, off campus internet access, or equipment to students.

2. Paulding County School District takes precautions to prevent access to materials that may be defamatory, inaccurate, offensive, or otherwise inappropriate in the education center setting. On an unregulated network, however, it is impossible to control all material, and a user may discover inappropriate material. Ultimately, the parent/guardian is responsible for setting and conveying the standards that their son/daughter or ward should follow, as the parent/guardian is legally responsible for his/her student's actions. Paulding County School District supports and respects each family's right to decide whether to authorize unsupervised access to the Paulding County School District education center's electronic networks. Any violation of the terms and conditions, outlined on the internet and electronic network usage form, will result in immediate revoking of internet and electronic network privileges and may result in termination from the program.

General Attendance Rules

Excessive absences have a significant impact on students' academic performance. The PCSD shall comply with all requirements of state law, State Board of Education rules, and the Student Attendance Protocol that has been developed by the Student Attendance Protocol Committee. ***Board Policy JB.*** Attendance will be reported and maintained in Infinite Campus, and parents may monitor their student's attendance in Parent Portal.

To be counted present. PVA-Elementary students must login daily by 8:00AM for attendance and Morning Meeting.

Students not in attendance during a scheduled video meeting will be considered absent. A student is considered absent if not in the virtual conference room at the appointed start time and/or if he/she does not have the necessary materials to begin class.

Students who sign in late to the virtual conference room will be considered tardy.

Teachers will manage the first three absences or tardy events to class. On the fourth absent or tardy event, the student will be referred to the PVA counselor according to the Student Attendance Protocols.

Students who visit the physical school building for completion of specific academic or counselor tasks must be checked in/out through the school office by a parent or other authorized adult. All visits to the physical school building must be approved either by the virtual teacher or by local school administration **no less than 24-hours in advance**. Unapproved/drop-in visitation and non-academic visitation are prohibited.

Parental Involvement & Expectations

Due to the age and maturity of K-5 students, there is a *significant*, daily commitment for the parents/guardians of elementary virtual learners. Parents/guardians are expected to supervise and monitor the student's progress, to assist the student with home technology, to ensure the child logs into each live session on time, and to be actively involved in the behavior support processes designed to promote positive choices and behavior. Parents/guardians also supervise students during their independent work progress between the live sessions with the teacher.

Although parental assistance is expected during instructional times, during times of assessment, parents are only expected to monitor a student's engagement in the assessment and not provide a level of support that would alter the student's answers or levels of mastery. Assessments need to reflect the student's independent abilities.

Parents/guardians must be available for conferences, meetings, or phone calls with teachers and administrators as requested. For technology support or questions about a student's academic progress, parents/guardians should communicate with teachers via email or telephone outside of the live, virtual sessions.

Parents/guardians should respect the rights and privileges of others by honoring the Code of Conduct, school rules, and classroom rules during all live instructional sessions. Examples of disruptive adult behaviors to avoid include frequently interrupting classroom instruction, the use of profanity or course language, disrespectful behavior/comments, inappropriate exposure, and/or any other behavior that is inappropriate for elementary-aged students.

Academic Progress

Students should attend all live video conferences and work on all subjects daily as directed by their teacher(s). (Approximately 4-5 hours of academic work per day for elementary students) Parents should communicate regularly with the virtual instructor regarding student progress by emailing or setting up a call or video conference outside of live instructional time.

Elementary School Grading Scale Information

Student report cards provide information about work habits, conduct, and attendance. Academic grades are issued on the following scale:

Kindergarten	1st – 5th Grades
X = Exceeds Standard	4 = Exceeds Mastery
M = Meets Standard	3 = Demonstrates Mastery
P = Progressing	2 = Progressing toward Mastery
E = Emerging	1 – Limited or Minimum Progress toward Mastery
N = Not Yet Demonstrated	

Extracurricular Activities/Clubs

Students initially enrolling with PCSD and enrolling into PVA-Elementary will have an eligibility status at their districted home school. Each Paulding Elementary School offers a variety of after-school extracurricular and PTA sponsored events. Students are encouraged to interact with their districted school for activities such as:

- Chorus/Drama
- After-School Clubs
- Science Olympiad
- Reading Bowl
- Title 1 Events
- PTA Events/Activities

Please note, there may be limitations for participation in clubs/extracurricular activities contingent upon the individual expectations of each local program.

The PVA program is planning on sponsoring clubs for various grades based on student interest. A letter will be sent out detailing these club options.

Authority of the School Administration

The PVA Director and Assistant Director may undertake the corrective measure or measures that are determined to be in the best interest of the student and the virtual school, including student withdrawal, denial of access, adjustments to a student's schedule, adjustments to the building schedule, and course offerings provided any such action does not violate school board policy.

Standards for Student Behavior

Standards for student behavior are designed to create the expectation that students will behave themselves in such a way to facilitate a positive learning environment. The standards are designed to encourage students to respect each other and school district employees, to motivate students to follow student behavior policies adopted by the BOE, and to obey student behavior rules established at each school within this school district.

Student Behavior Expectations

1. Demonstrate courtesy with all individuals regardless of circumstances.
2. Behave in a responsible manner, always exercising self-discipline.
3. Actively engage in live video lessons and avoid any behavior that may be distracting to other learners.
4. Sitting upright with an appropriate writing surface.
5. Positioned within a suitable learning environment free from distractions and excessive background noise.
6. Prepare for each class by bringing appropriate materials for online and independent work.
7. Meet the Paulding County School District Student Dress Code when on video conferencing (or when physically on campus).
8. Demonstrate positive Digital Citizenship & Safety behaviors.
9. Respect the rights and privileges of all students, teachers, and employees of PCSD.
10. Respect the property of others, including Paulding County School District property and facilities.
11. Refrain from committing violations of the Code of Student Conduct.

Student Discipline

Parents/guardians and students are asked to sign a form acknowledging their receipt of the Student Code of Conduct. The Student Discipline Codes of Conduct for Elementary, Middle, and High School Students are contained in Regulation JD-R (2) and JD-R (3). The information regarding rules and regulations of this policy are contained in Regulations JD-R (0), JD-R (1), JD-R (2) and JD-R (3).

It is the intention of the Paulding County School District to establish standards for behavior that expect students to respect each other and school district employees, to obey student behavior policies adopted by the Board and to obey student behavior rules established at each school within the district. Supervising parents/guardians should also model proper behavior during live classes by respecting behavior policies and classroom rules and processes as established by Board policy and the virtual teacher.

PVA-Elementary's primary goal is to educate, not to punish; however, when the behavior of an individual student comes in conflict with the Code of Conduct, corrective actions may be necessary for the benefit of that individual and the school as a whole.

Accordingly, students shall be governed by policies, regulations and rules set forth in the Paulding County School District Code of Conduct.

The Code of Conduct is effective during the following times and in the following places:
1. At school (in-building or virtually), on school property, or at school sponsored events at any time
2. Off school grounds at any school activity, function, or event and while traveling to and from such events
3. On vehicles provided for student transportation by the school system and at school bus stops

Students may be disciplined for conduct off campus which is felonious, or which may pose a threat to the school's learning environment or the safety of students and employees.

Parents are encouraged to become familiar with the Code of Conduct and to be supportive of it in their daily communication with their children and others in the community. Parents should model appropriate behavior during live, virtual conferences by respecting the Code of Conduct and ensuring their actions are age- appropriate for elementary-aged children.

As required by the Georgia General Assembly, parents and guardians are encouraged to inform their children on the consequences, including potential criminal penalties, of underage sexual conduct and crimes for which a minor can be tried as an adult.

Progressive Discipline Processes

The Code of Conduct (Board Policy JD) provides a systematic process of behavioral correction in which inappropriate behaviors are followed by corrective consequences. Disciplinary actions are designed to teach students self-discipline and to help them substitute inappropriate behaviors with those that are consistent with the character traits from Georgia's Character Education Program. Level 1-2 behaviors will follow the outlined process below. Level 3 behaviors will be directly reported to a school administrator.

Due to the nature of the PVA-Elementary's format, disciplinary options are limited to conferences and denial (continuation) of access to school district properties including software.
1. First infraction
    Parent and student notification/warning, documented parent/teacher conference prior to continuation (teacher reports infraction and conference to school counselor and administrator)
2. Second infraction
    Parent and student notification, parent conference with school counselor or school administrator prior to continuation, and possible denial of access (1 day)
3. Third infraction
    Parent and student notification, parent/administrator conference prior to continuation, denial of access (1-3 days)
4. Fourth infraction
    Removal from PVA-Elementary and return to the districted public school

Level 3 discipline offenses are serious acts of misconduct including, but not limited to, repeated misbehaviors of a similar nature, serious disruptions of the virtual school environment, threats to health, safety or property and other acts of serious misconduct. Any such misconduct may result in the immediate suspension of the student from the school and/or school-sponsored activities for up to ten (10) school days pending disciplinary investigation of allegations.

Withdrawal Criteria

PVA-Elementary is considered a virtual school choice option; therefore, enrollment may be revoked based on one or more of the following reasons. Appropriate school personnel are authorized to withdraw a student who:

1. Has excessive absences or tardies
    a. Accumulates 10 unexcused absences per semester
    b. Fails to consistently login and attend live, video conferences Monday-Friday: This refers to the student being online and engaged for daily required live video conferences.
2. Fails to maintain appropriate academic progress: This refers to the student's current progress towards grade/subject standards at any given time.
3. Student or supervising parent/guardian continually behaves in an inappropriate or disruptive manner during

live class sessions and/or infringes upon the rights and privileges of other students participating in the class. This includes, but is not limited to, frequently interrupting classroom instruction, the use of profanity or course language, disrespectful behavior/comments, and inappropriate exposure.
4.   If the superintendent or superintendent's designee has determined the student is no longer a resident of the local school system or is enrolled in a private school or home study program.
5.   Other just causes

Statement of Plagiarism

Plagiarism in an academic setting occurs when a student uses someone else's language, ideas, or other original (not common knowledge) material without crediting the original author. There are two types of plagiarism:

- Deliberate Plagiarism: The most serious offense, involves a deliberate attempt on the part of a student to pass off as his own the writing or ideas of another person (student, parent, published or unpublished author, et al). It also includes the straight copying or slight paraphrasing of a source that the student attempts to conceal.
- Unintentional Plagiarism: Carelessly or inadequately citing ideas and words borrowed from another source

Both types of plagiarism are serious violations of the principles of academic integrity. **The parents/guardians of elementary students should support their child's efforts through monitoring and guidance; however, parents/guardians should avoid giving their child answers, completing assignments for their child, typing written responses for their child, overly editing the writing of their child, or otherwise doing anything that falsifies the child's mastery of the standards.**

Penalties for Plagiarism:

- A student who has unintentionally plagiarized will not receive a grade until errors are corrected, at which time he/she will receive a grade reduction just as he/she would for any other error. Should a student fail to resubmit the assignment with corrections within five school days, he/she will receive a grade of zero. A pattern of documentation error will be considered as intentional.
- A student who intentionally plagiarizes will receive zero credit for the assignment and will be subject to a disciplinary referral. Grade recovery will not be given.
- A student who allows another student to copy his or her work or assists in the act of plagiarism will be subject to disciplinary action.
- A student who allows someone else to complete his/her virtual assignments or assessments will be subject to disciplinary action and may be dismissed from the PVA-Elementary.

Frequently Asked Questions

1. What is the program called?
   Paulding Virtual Academy-Elementary (PVA- Elementary)

2. Why did the district decide to develop PVA-Elementary?
   PVA-Elementary was developed to meet the education needs of PCSD students who elect not to return to their home school due to the ongoing COVID-19 pandemic and who chose to have another learning option for their students.

3. Will there be certified teachers in the program? What will my role be as parent/guardian?
   PCSD will be staffing virtual learning with certified elementary teachers from across the district. PVA-Elementary is not designed for elementary-aged students to work 100% independently. Children will need a combination of support from their parent/guardian along with PVA-Elementary's highly-qualified teachers.

4. How many students can participate in the program?
   Program capacity will be determined after the close of the application window.

5. Can homeschool students participate in the program?
   Homeschool students should register as a student of the Paulding County School District to participate in PVA-Elementary. New students to Paulding who register after the PVA registration window has closed will need to apply for hardship into PVA-Elementary.

6. Will transportation be provided?
   Transportation will not be provided.

7. Can students participate in all after-school activities at their home school (ie., Chorus, Science Club)?
   Yes, in fact, it is encouraged. Students who participate in PVA-Elementary are considered full members of their districted school and may participate in all after school extracurricular clubs and special events at the districted school. Please note that participation is contingent upon expectations of each individual program. Please reach out to the school or club-sponsor with questions. The PVA program is also looking to host various clubs based on interest and staffing.

8. How do parents/guardians enroll their student(s)?
   Complete the online enrollment located in Infinite Campus Parent Portal during the registration window.

9. Can students apply after the registration window closes?
   PCSD students who apply after the registration window will need to establish a documented hardship and program space must be available in the requested grade-level/course. The hardship request stating the reasons for hardship and supporting documentation should be submitted to Marie Sellers at msellers@paulding.k12.ga.us. Please note, academic difficulty and teacher preference are not considered hardships.

10. Can students withdraw from PVA-Elementary and return to their districted school in-person?
    Yes, but transfers from PVA-Elementary to the districted school will occur only at the end of each year.

11. At what point are students committed to attending PVA and cannot return in-person to their districted school?
    Parents/guardians of PVA students must register during the registration window. Students are committed to PVA-Elementary at the close of the registration window.

12. Will PVA-Elementary students have the first 10-days of the semester to return to face-to-face instruction?
    No, PCSD students who wish to drop out of PVA-Elementary after the start of the semester will need to establish a documented hardship and face-to-face classes at the districted school must have seats available in the requested grade-level.

13. How often must the students physically attend PVEA or their local elementary school?
    Students are required to attend for proctored assessments and counselor tasks.

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14. I have a child with an IEP that receives special education services, can my child attend the Paulding Virtual Elementary School program?
Yes, as a public school, Paulding Virtual Academy- Elementary accepts students with disabilities. Enrollment in Paulding Virtual Academy- Elementary is considered a school choice option. Special education services will be provided differently in an online environment. Once a student with a disability has been registered with Paulding Virtual Elementary Academy, the Exceptional Students Education Program (ESEP) coordinator will facilitate an IEP to discuss possible amendments to the student's IEP to reflect acceptance into Paulding Virtual Academy-Elementary. We encourage parents to contact the PCSD Student Services Department at 770-443-8030 prior to registering; Student Services can also be reached at: studentservices@paulding.k12.ga.us

15. What would be an appropriate device to access the computer software and participate in video conferences?
    - Equipment: laptops, chrome books, desktops, tablets, cell phones. Tablets and cellphones work but can be challenging to navigate compared to larger devices and are not recommended.
    - Video Conferencing: Video conferencing works on any internet connected device. If two-way video is desired the internet connected device must have a camera.

16. What supplies will PVA-Elementary students need?
Most elementary courses will require access to basic school supplies and the ability to print handouts for written activities. Parents can access the PVA-Elementary supply list on the PVA website.

17. As a student, is there a minimum amount of time each day that I should expect to spend completing assignments and participating in video conferences?
Elementary students should expect to spend approximately 4-5 hours per day on instruction, assignments, and assessments.

18. What courses are offered?
    - K-5 Language Arts, Math, Science, and Social Studies.
    - Daily Special Areas activities in: PE, Art, Music, and STEM

PVEA Staff and Contact Information

PVA Elementary Assistant Director: Charles Harrison – chharrison@paulding.k12.ga.us

New Hope Education Director: Dr. Vladimir Labossiere – vlabossiere@paulding.k12.ga.us

PVA Secretary: Jenny Forsyth – jforsyth@paulding.k12.ga.us

PVA Counselor: Michelle McColligan – mmccolligan@paulding.k12.ga.us